

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
Acceptance of previous Minutes Accepted by Nicole Pruden and Lorna Raine.	
Presentation by Got It. Peer Support Training Training offsite for 2 days. P&C agree to fund catered lunch. Carol to submit costs to P&C to approve. Uniform Shop – Di Fisk <ul style="list-style-type: none"> • Girls Green trousers are in. Get them modelled in photo shoot tomorrow. • Emmy / Fea to try to get tie to school for tomorrow morning. • We are sitting on ~\$35K worth of stock that we need to more proactively move. • We have lots of netball skirts in stock + caps, raincoats and other items that aren't well known. • Di to design flyer to send to Felicity to promote in newsletters / on website / noticeboard. • Suggestion to also add the netball skirts as part of school invoice? Felicity to investigate whether this can work, with payment going through to school and back into P&C funds. Treasurer's Report QuickR App progressing. Stewart and Lorna to work through manual to get sorted for term 2. Will need to add specific codes for each activity and agree a few owners to access and share the load.	<div>Carol, April</div> <div>Fea / Emmy - today</div> <div>Di</div> <div>Felicity - March</div> <div>Stewart and Lorna - April</div>
Grants Opportunity for 3D printer arose – Sarah to explore.	Sarah / March-April
School Crossing Nicole in touch with the authorities who will do another audit	

<p>Request made for lolly pop assistant but we were told the traffic is heavy enough.</p> <p>Voluntary Contribution Letter Lorna has donated tea and developing letter. Agreed for the sole fundraising focus to be for the outdoor area refurb. Aim from thermometer style progress tracker. Felicity to ask Gillian for refurb plan images to include. Felicity / Lorna to source help with copywriting / design.</p> <p>Welcome Picnic Feedback Great feedback and turnout. Thank you Emmy, Claire and others. More turnout from wider age group.</p> <p>Canteen Felicity to touch base with Sony and Chrissie. Have enough volunteers come in? Menu? Advertising? Pre Orders?</p> <p>Playground Department audited and deemed the whole playground unsafe, confirming it can no longer be used. Gillian communicated in the Patter but Felicity and Nicole to agree with Gillian to recommunicate in solos news alert. Planning underway with Playground Committee for development.</p> <p>Eco Garden Felicity to ask Sam if she'll coordinate a working bee for Eco Garden which is very overgrown again.</p> <p>Reading Volunteers Mrs Reid asking for volunteers for K-2 for reading helpers. Sony to distribute request through class parents.</p> <p>Automated Alert System Stewart investigated with the department. There isn't a department alert system.</p> <p>Easter Hat Parade Stewart can volunteer on the day – Felicity to put him in touch with Greg Felicity / Greg / Lorna to submit Risk Assessment to Gillian along with outline of the event, logistics and timings. Suggestion to need the school down to lunch in 2 groups to spread the load.</p> <p>Mothers Day Get organized early to brief teachers and provide craft supplies before the end of Term 1, so enough time to produce. Felicity to go to Zap to source product, suggestions: <ul style="list-style-type: none"> - Wax papers candles - Photo frames - Canvas art Felicity and Stewart to coordinate program prior to the day and enlist other volunteers (preferably Dads to run the morning event)</p>	<p>Nicole – April</p> <p>Felicity / Lorna – March - April</p> <p>Felicity / Sony / Chrissie</p> <p>Nicole / Felicity – March</p> <p>Felicity / Sam – March-April</p> <p>Sony – March</p> <p>Felicity / Lorna / Greg / Stewart – April</p> <p>Felicity - April</p> <p>Felicity / Stewart - April</p>
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<p>BBQ Bunnings Sun 10 June – Felicity to promote Save the date in newsletter. Stuartgilchrist@outlook.com to coordinate. Stuart to send trough design for the newsletter. Cake and BBQ volunteers. Nicole to check if we can also sell drinks.</p> <p>Kids Movie Night May? Suggestion to hold 2 at once: K-2 in Kindy Room and 3-6 in Hall. Check legalities and logistics to show movie. Believe we can't sell tickets to make money off movie, but could sell snacks and drinks. Emmy to research logistics.</p> <p>Fathers Day – Fri 31 Aug</p> <p>Kids Disco – July? Nicole to investigate new DJ</p> <p>Comedy / Trivia Night/ Bond Night, - August / End Oct? Felicity to dig out Comedy Night contact details for Graham. Committee thought we should replicate Trivia Night but need to do something fresh and like the Bond night idea. Graham to check with P&C Federation if gambling theme is ok. Need to business donation request letter done very soon and start asking for donated prizes early. Committee to meet next month and flesh out plan.</p> <p>Elections Possibility of Federal Election later this year plus State Election in March next year. Start planning early if once called.</p> <p>Camp Out on the Oval – Fathers Day in Sep, or October. Felicity to contact Rhoda to find out what the oval is used for and when.</p> <p>SIPPS spectacular 25 Sep.</p> <p>Bare Creek Trail Run, Nov Not worth running for just cakes. But if we can also sell fruit and drinks it is worth doing.</p> <p>Next Unofficial Meeting Felicity to schedule interim meeting in April with interested committee members to keep progressing plans.</p> <p>Next Meeting Wed 16 May, 7:15pm</p>	<p>Felicity – March Stuart – June</p> <p>Nicole – March</p> <p>Emmy – April</p> <p>Nicole – April</p> <p>Graham Felicity – March</p> <p>Graham</p> <p>Committee - April</p> <p>Felicity – April</p>
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