

Meeting Minutes

SIPPS P&C

Document Information

Prepared By:	Lizzy Simunovic	Document Date:	Updated Thurs 12th May 2016
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Meeting Specifics

Purpose:	Principal's Wish List, Future of the Bare Creek Trail Run & Fundraising Directions for 2016				
Meeting Date:	Wed 6 th April 2016	Start Time:	7.00pm	End Time:	8.30pm

Present

Name of Meeting Participant	Name of Meeting Participant	Email
SIPPS School Staff	Gillian Tegg	Gillian.Tegg@det.nsw.edu.au
	Kathie Anderson	
SIPPS Parents	Angela Lau (AL)	angela@australiandancefestival.com.au
	Graham Warn	
	Heather Glazebrook	
	Vera Dedijer	dedijer@hotmail.com
	Sonya Acton	
	Emmy Bruce	
	Felise	
	Michael Connolly	
	Daniel St George	
	Lizzy Simunovic	gregnlizzy@hotmail.com

Apologies: Mel and MattChurchouse; Sony Robson; Linda Croft

Meeting Notes Summary

	Milestones/Actions	Owner	Due By
1	Federal Election has been set for 2 nd July 2016. A sausage sizzle / cake stall will be held to raise funds and promote SIPPS	Fundraising Committee	Plans ready to discuss at next P&C meeting on 18 th May
2	Grant to upgrade toilets	Felise	Felise will look into this opportunity and report back
3	BCTR website host – we need to keep the domain name, but remove the host and redirect it so that there are no further charges	Angela	As soon as possible
4	School Voluntary Contribution Can it be tax deductible?	Sony	As soon as possible
5	School circulation and sale of Entertainment Books	Poi	
6	Publicity surrounding the funding of the Principal's Wish List using P&C funds (\$12 500)	Vera	As soon as possible

Review of Minutes from Previous Meeting

- The minutes from the previous meeting were presented by Angela and accepted by the committee.

School Principal's Report (Appendix 1)

- Gillian presented her report.
- Clarification was sought on the L3 Program. The school is training two new teachers this year. Gillian explained that there will be a parent forum led by Kylie Bull (Lead Trainer L3) on Thursday 19th May at 2.30pm.

Report from Treasurer (Appendix 2)

- Vera presented her report.
- The current balance of the accounts is \$61300.
- The committee voted in favour of all Principal's Wish List items amounting to \$12500.
- A cheque was written by Vera and handed to Gillian for this sum.
- Vera will send an email generating positive publicity surrounding the funding of the Principal's Wish List using P&C funds so that families know what's going on and how the money has been allocated and spent.
- The timing of the Voluntary Contributions will be the end of Term 2.

Future of Bare Creek Trail Run

- Graham updated the group.
- Much time and effort has been spent on Graham's part looking into how the BCTR might work in 2016.
- Based on extensive work behind the scenes, he explained with disappointment that the BCTR could not go ahead this year.
- It was agreed by the committee that the BCTR will be revisited in early 2017.
- In order to go ahead in 2017, an active committee will need be established, with timely sponsorship arrangements made.

Report from Fundraising Committee (Appendix 3)

- Graham continued to address to group sharing the details of the SIPPS Fundraising Timetable for 2016. He emphasized that the ideas and initiatives are not set in stone.
- In Term 1, the Easter Hat Parade, Grandparents/ Friends & Scholastic Book sale was a huge success! The goal of \$350 was exceeded with \$616 being raised.
- In Terms 2, 3 & 4 a great variety of fundraising initiatives are being planned. These include: the sale of the local area Entertainment Book; the Gardening Kit; custom designed/printed items.; a multi-cultural festival; community fitness training; multicultural lunches; SIPPS Spectacular; a 5cent challenge; a golf day; trivia night, Christmas photos; an Art auction and a Bunnings sausage sizzle.
- SIPPS is currently comprised of 176 students coming from 120 families. We are seeking to engage our school community in exciting fundraising opportunities across the school year.

Class Parent Coordinator Role

- Michael Connolly will be standing down as of this meeting due to leaving the school. Angela thanked Mike for his commitment to the role, and the team thanked him and gave him a round of applause.
- It was generally agreed that this role needs to be streamlined and clarity given to the expectations of class parents.
- It was agreed and voted upon by the committee that the Class Parent Coordinator role would be abolished for the time being. In the meantime the communication process will be channeled through the Patter and the P&C website.
- Angela emphasised the need for the families to use these sites in order to access current school information.

Other Business

- A Mothers' Day recipe book idea was considered but put aside for another year due to time constraints.
- Emmy Bruce, Daniel St George and Lizzy Simunovic each paid \$1.00 P&C membership.

Date of next meeting: Wednesday 18th May 2016 2.30pm