

## SIPPS Parents & Citizens Association

### MINUTES

**16<sup>TH</sup> AUGUST 2017**

#### WELCOME

Attendance: Gillian Tegg, Jodie Sheey, Nicole Pruden, Lorna Raine, Felicity Harris, Vera Dedijer, Sony Robson, Sarah Weller, David Xiao, Ian Bennett.

Apologies: Graham Warn, Matt Churchouse, Claire Hall, Fea Stephens

AGENDA ITEM	RESPONSIBILITY BY WHOM / WHEN
<b>Acceptance of previous Minutes</b> Accepted by Sony Robson and Lorna Raine	
<b>COMMITTEE REPORTS :</b>	
<b>Principal's Report</b> Please refer to separate Principals report for detail.	Gillian
<b>Uniform Shop</b> <ul style="list-style-type: none"> <li>A pair of girls trousers has been chosen and 100 pairs approved to purchase.</li> <li>Fea still needs to mock up tie. Need to source tie production before purchasing trousers as they will be sold as a pair.</li> <li>Discussed the amount of work that goes into the uniform shop for the profit. P&amp;C to review profit / loss to look into options, whether makes sense to outsource or go online instead.</li> </ul>	Matt / Sony / Exec
<b>Treasurer</b> <ul style="list-style-type: none"> <li>Lorna has put her hand up to replace Vera as Treasurer once she moves interstate. All in agreement.</li> </ul>	Lorna, 2017-18
<b>Tennis Courts</b> <ul style="list-style-type: none"> <li>Vera is handing over to Chrissy this week.</li> </ul>	Vera / Chrissy, 2017-18
<b>Disco</b> <ul style="list-style-type: none"> <li>Agreed to re-book DJ Andy again for a disco next year. Nicole to email to confirm.</li> </ul>	Nicole, Aug
<b>Grant Writing - Sarah</b> <ul style="list-style-type: none"> <li>Community Building Partnership Grant submitted.</li> <li>Please keep sending through opportunities as they arise.</li> </ul>	Sarah
<b>School Boundaries</b> <ul style="list-style-type: none"> <li>Lorna has sent letter to local State member</li> <li>Discussion had around potential to knock down and rebuild school as bigger play for future.</li> </ul>	Lorna Ian et all
<b>School Crossing</b> <ul style="list-style-type: none"> <li>Request for footpath and 2 new crossing (to replace old one).</li> <li>Vera to share previous comms and Nicole to put together proposal and submit</li> </ul>	Vera / Nicole, August

<p><b>P&amp;C Logo</b></p> <ul style="list-style-type: none"> <li>• Approve up to \$55 to purchase stickers</li> </ul> <p><b>Bare Creek Trail Run</b></p> <ul style="list-style-type: none"> <li>• Sun 12 Nov.</li> <li>• Cake stall confirmed. Cake boxes to be purchased &amp; distributed the week prior.</li> <li>• Sonya to confirm deal for getting certain amount of runner from our school.</li> <li>• Felicity to advertise in our newsletters to build school team to participate and to bake / run cake stall.</li> </ul> <p><b>Payment Apps</b></p> <ul style="list-style-type: none"> <li>• Nicole researching and has several proposals. To research further and make recommendation by next meeting.</li> </ul> <p><b>Father's Day Event – Fri 1 Sep</b></p> <ul style="list-style-type: none"> <li>• P&amp;C approve up to \$100 for Art Teacher to purchase card stock. Sony to liaise. Receipts required. (Thursdays)</li> <li>• Sony looking into Coffee van / option – have to have lids. Ian suggested <a href="https://m.facebook.com/The-King-mobile-coffee-van-148362862232900/">https://m.facebook.com/The-King-mobile-coffee-van-148362862232900/</a> as one possibility</li> <li>• Sony to send soft copy note via class parents</li> <li>• Sony to display poster in P&amp;C noticeboard</li> <li>• Felicity to put on website / in P&amp;C Newsletter and request volunteer helpers</li> <li>• Approve up to \$200 for coffee van if required</li> </ul> <p><b>Election Day Fete – Sat 9 Sep</b></p> <ul style="list-style-type: none"> <li>• Felicity requested volunteers to bring in boxes from home – to have 2 in each classroom. 3 classrooms completed to date. Vera and others to provide.</li> <li>• Nicole to ring retuning officer to check if Coffee van and kids band are allowed</li> <li>• Sony to purchase 200 cake and slice boxes. Need plenty – sold out early last year.</li> <li>• Linda to design poster / leaflet.</li> <li>• Felicity to put poster in P&amp;C noticeboard</li> <li>• Risk Assessment required – Gillian to send Carnival of Culture and Vera to send Disco examples to Felicity</li> <li>• Kids band - irocksydney – Sonya to organize if council regulation permits / no noise restrictions.</li> <li>• The Election committee manage the hall and hall toilets. The P&amp;C to manage canteen area / kids toilets.</li> <li>• Drinks – request for more options than soft drinks. Juice and water.</li> </ul> <p><b>Trivia Night</b></p> <ul style="list-style-type: none"> <li>• Sat 4 Nov.</li> <li>• Felicity to ask Linda if she wants to b MC.</li> <li>• Who has RSA? Check via newsletters</li> <li>• Lorna and Cori to work on business prizes.</li> <li>• Nicole to approach Uber photography.</li> </ul> <p><b>Multicultural Lunches</b></p> <ul style="list-style-type: none"> <li>• Sony and Steph to do Mexican in Term 4.</li> <li>• Cori to do Thanksgiving in Nov.</li> <li>• Chrissy to do Brai tbc</li> </ul> <p><b>Choir</b></p> <ul style="list-style-type: none"> <li>• Claire Bennet has volunteered to run choir on a Thurs or Fri lunchtime. Would need a teacher to sit in on it. She would need a piano – therefore suggested to</li> </ul>	<p>Claire, Aug</p> <p>Sonya, Aug Felicity Sep</p> <p>Nicole, Sep</p> <p>Sony &amp; Claire, Aug</p> <p>Vera, asap Nicole, this week Sony, Aug</p> <p>Linda, coming week Felicity, coming week Gillian / Vera / Felicity, this week Sonya, Aug</p> <p>Felicity Felicity Lorna, Cori Nicole</p> <p>Sony and Steph Cori Chrissy</p> <p>Ian / Claire Bennett with Gillian / Jodie / Leanne</p>
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<p>hold in Kindy classroom. Will require working with children volunteer paperwork.</p> <p><b>Gillian Long Service Leave</b></p> <ul style="list-style-type: none"> <li>• Gillian on long service leave from next week for the rest of term.</li> <li>• P&amp;C to contact Jodie and Leanne as required.</li> </ul>	
<p><b>DATE OF NEXT MEETING</b></p> <p>Wednesday 20 September 2017, 7:15pm in the Staff Room</p>	